



## Central City Farmers Market

### Market Rules & Regulations:

#### Article I: Name & Location

This organization shall be known as the Central City Farmers Market and will be located at 10011 Comite Dr. Baker, LA 70714 (Reformation Church).

#### Article II: Purpose

The purpose of the Central City Farmers Market (CCFM) is to provide fresh, high quality, local produce and food products directly from regional growers to the consumer. CCFM strives to support local agriculture and promote the urban-rural connection with the farmers who grow their food. CCFM also offers local food purveyors, artists and crafters an opportunity to sale their handmade products. CCFM contributes to Reformation Church revitalization by creating a vibrant and important social gathering place.

#### Article III: Operational Hours

The CCFM will operate between the hours of 8:00 AM until 1:00 PM on the 2<sup>nd</sup> and 4<sup>th</sup> Saturday of each month. These hours are subject to change as determined by the CCFM Board. Vendors are responsible to be setup each day of the market by 7:30 AM.

#### Article IV: Booth Requirements & Fees

Each vendor is responsible for providing and setting up their own rented booth space. Each booth space shall be as follows:

- Each vendor is responsible for the booth entry fee to reserve their booth space. The fee is a set rate (\$15.00) per non-powered booth. Powered booths are also a set rate of (\$25.00) per powered booth. The fees will take effect as of June 26<sup>th</sup>, 2021 (6/26/2021)
- 10ft X 10ft space/booth (Larger space/booths are subject to additional fees).
- Rental Equipment Fees: (In addition to space/booth fees)
  - Canopy/Table/Chair: \$25.00
  - Canopy only: \$15.00

#### Article V: Market Participants (Vendors)

All vendors are subject to the authority of the Market Manager and CCFM Board regarding all market rules and activities. If it is determined that a vendor has violated any section of their agreement with CCFM they are subject to suspension of vendor privileges and/or termination of Vendorship, as approved by the CCFM Board. The CCFM board reserves the right to determine what the eligibility of any product and/or vendor!

#### Article VI: Basic Rules

1. Must comply with all state and local laws (cottage laws/tax laws)
2. Abide by local cottage food laws
3. All products/services shall consist of a nature that is moralistic, ethical, legal, and non-vulgar as defined and approved by the CCFM Board.
4. No smoking in the market area. You must walk to parking areas.
5. You must be completely set up by 7:30am. If you are still unloading, you will be asked to leave.
6. No Parking directly in front of market. Vendors must park in the reserved vendor parking area.
7. Absolutely no packing up or leaving before 1:00pm unless otherwise discussed prior.
8. All items must fit under your canopy or a 2nd booth rental will be required.
9. Food products must have your name/business name and phone number clearly printed on the label.
10. Check in with the market manager/coordinator upon arrival.

#### Article VII: Cancellations

- Any cancellations must be made no later than Wednesday at 6pm before each market. Anything after and your booth fee will be forfeited.
- No call/No show on market days will be a forfeit of fees and potentially removing from vendors list permanently.
- Repeated cancellations will result in removal from vendors list permanently.
- Rainouts- it is your responsibility to check the weather by the Wednesday cutoff and make the decision to reschedule or request refund. We will no longer give refunds for rainouts if the decision is made by the market only credit to be moved to another market day.
- You can only move a credit 2 times before you must utilize it or forfeit it.

#### Waiver of Central City Farmer's Market (CCFM), Liability:

*By registering for this market you are agreeing to these terms (Policy & Procedure) and the CENTRAL CITY FARMER'S MARKET, hereinafter referred to as "CCFM." Shall indemnify and agree to hold harmless CCFM from and against any and all liability, damage, expense, cause of action, suits, claims, penalties or judgments arising from injury to person(s) sustained by anyone as a result of consuming food/product acquired from me and/or resulting in any way from the operation of my stall/stand and/or vehicle. I shall, at my own cost and expense, defend any and all suits or actions which may be brought against CCFM or in which CCFM may be impleaded with others upon any such above-mentioned matters, and, in the event of my failure to do so, CCFM may, at my cost and expense, defend any and all such suits or actions and I shall satisfy, pay, and discharge any and all such judgments that may be recovered against CCFM in any such suits or actions.*